

Commission On Affordable Health Care

ADVISORY COMMITTEE PROCESS

06-08-16 (R)

CONCEPT/PURPOSE

Creating Advisory Committees has the advantage of bringing more specialized expertise to bear on a specific topic or issue. It creates efficiency in that the work can be condensed into a stated timeframe, with prescribed outcomes, and dedicated individuals assigned to the work. It also brings more individuals into the discussion and debate and thus widens the base of committed individuals.

AUTHORITY

Senate Bill 140187 (the Commission's enabling legislation) provides in 25-46-104 (4)(a) "Duties of the Commission" that:

"The Commission shall create Advisory Committees that focus on specific subject matters and make recommendations to the full Commission. The Chair of the Commission shall appoint members of the Commission to serve on Advisory Committees and shall appoint a Commission member as Chair of each Advisory Committee formed pursuant to this Section 4."

The Chair of an Advisory Committee shall select interested members of the community who are not members of the Commission to serve on the Advisory Committee he or she chairs. When appointing noncommission members to an Advisory Committee, the Chair of the Advisory Committee shall ensure representation from broad and diverse interests. Noncommission members of an Advisory Committee serve without compensation or reimbursement of expenses."

POINTS TO BE CONSIDERED

The following considerations should be weighed by the Commission in deciding to implement such Advisory Committee(s):

1. How many Committees are needed? What is realistic from a time and logistics standpoint?
2. How will individuals be solicited and selected for these Committees(s)?
3. If our funding ends in approximately June, 2017, when should they be formed so that we can obtain the maximum value from the Committee(s)?
4. Can we raise additional funds to support the required staffing for such Committees?
5. What staff time will be required (Minutes, meeting logistics, coordination, etc.) and what is the cost of standing up such an activity?

6. Which Commissioners would be able and willing to sit on such Committee(s) and who might best chair them? How many Commissioners are needed if we are to have “community members” included?
7. What should the size of the Advisory Committee be?
8. Which topics need a Committee’s attention and how will we determine which topics are most deserving of this approach?

POTENTIAL COMMITTEES

The Commission has identified a few areas in need of more in-depth study. One or two of these may warrant the use of an Advisory Committee. Potential topic areas include:

- Administrative costs within the system
- End of life care
- Out-of-network costs
- Facility expansion/growth

Are there other potential topics to be considered in lieu of these?

POTENTIAL STRUCTURE/PROCESS

It is proposed that initially one Advisory Committee be formed to test this concept. Another Committee could be added later, based upon the lessons learned from this first group and the availability of funding. The topic for this Committee should be one considered the most pressing but also one that is possible to solve. With the guidance of the Planning Committee, the Chair will recruit and select the Commissioner to Chair this group. The Committee Chair will then recruit other Commissioners to serve on the Committee. The Planning Committee will compile a list of experts who might be asked to serve, and a process by which other interested parties might be solicited and then considered.

For efficiency reasons the Committee should have no more than ten members, two whom will be Commissioners (one Chair and a Vice-Chair). The charge for the Committee must be specific and focused, not wide ranging or multi-faceted. The time frame should be limited to forty-five days for the work to be completed and submitted to the full Commission for review.

The work of the staff for the Advisory Committee must be carefully managed thought this process to ensure that the expectations of staff are realistic, the process remains efficient, and the cost remains within budget.

All meetings of the Advisory Committee shall be public and conducted with public input.

No more than three Advisory Committees should be created given the time left for the Commission’s work, and our budget.